



ARCADIA UNIVERSITY
THE COLLEGE OF GLOBAL STUDIES
London

Adjunct Lecturer Black History

The College of Global Studies, Arcadia University, USA

The London Center for Arcadia University, The College of Global Studies, is seeking to appoint a Lecturer for our course "A Black History of Britain". This is a new course commencing Spring 2025, we anticipate offering the course in both Spring and Fall semesters. The course meets once per week for a long teaching block (circa 3.5 hours) incorporating lectures, seminars, visits and other class activities.

Approximately 800 US college students participate each year on Arcadia's Programmes through the London Center. We host first year students each year, and this course is likely to have a mix of freshman, sophomore and junior year students enrolled. This position reports to the Associate Director of Academic Affairs.

Main Duties

- Finalising the syllabus for the course
- Teaching the above class (including preparation of teaching materials) at the set times dates specified below
- Providing syllabus and course pack/reader details by the required deadline
- Providing academic advising, either face-to-face or via Canvas VLE or by email
- Arranging/accompanying students on co-curricular trips, where relevant
- Examination – setting examination questions, invigilation and marking, including some second marking if required
- Completion of end-of-term assessment forms
- Attendance at academic staff meetings (up to two per semester)

Required

- Masters or equivalent relevant professional experience in related field
- Past experience of teaching in higher education
- Demonstrable interest within the field

Desirable

- PhD in relevant field
- Understanding of US higher education system
- Previous experience teaching within US higher education

Person Specification

An individual who can develop effective working relationships with both academic and administrative staff. All applicants should be able to lawfully accept employment in the U.K. If you are not a UK citizen, please address your right to work in the UK in your covering letter.

Salary

£ 3,900 plus a 3.5% matched pension contribution. A course development fee to cover preparation time ahead of the course may also be payable.

Application

Applicants should submit a detailed CV and covering letter to Associate Director of Academic Affairs, Marilyn Grundy at grundym01@arcadia.edu.